

### **Challney Girls High School Association** Wednesday 3<sup>rd</sup> November 2010 at 5.00pm.

Present: Ms Pauline Nelson, Mrs Shaheen Iqbal, Ms Ratina Husain, Mrs Nihal Shah, Mrs Fatima Rizvi and Mrs Yasmin Sheikh (Parents), Mr John Justin, Mrs Indu Kaushal and Mrs Mila Busawon (staff), and Mr Alan Palmer (Chair).

Apologies: Ms Lesley Smith (Parent) and Mrs Caroline Massey (Staff)

1. Minutes of the previous meeting (Monday 4<sup>th</sup> October 2010)  
These were accepted as a true record
2. The meeting proceeded to the election of the parent and carer committee members by those parents and carers present.. As a result of the election:

Mrs Shaeen Iqbal  
Mrs Yasmin Sheikh  
Mrs Fatima Rizvi  
Ms Leslie Smith and  
Ms Ratina Hussain

were elected as the five parent and carer committee members.

There then followed the election of the co-opted committee members by both the Parent and carer and the staff committee members present. As a result of the

Mrs Nishal Shah and  
Ms Pauline Nelson

were elected, leaving two co-opted committee member places vacant.

3. A number of ideas were proposed and discussed that might develop the involvement of parents and carers in the life of the school. These included:
  - A page to be included in pupil planners with key dates for the year
  - Emails and text messages to be sent in addition to phone calls to communicate events to parents and carers
  - Phone calls should be made to remind parents and carers about coffee mornings as well as the Information Evenings
  - All parents and carers to be invited to end of term assemblies to raise aspirations more broadly
  - There should be greater differences between IT Information Evenings within the same Key Stage from one year to the next
  - It would be helpful for pupils to have the opportunity to work more freely through the MyMaths

- Mr Palmer circulated a calendar of key events for the remainder of the academic year and invited parent and carer committee members to indicate which events they would be willing to support. The results of this consultation are as follows:

Date	Event	To be supported by
<b>Autumn Term</b>		
Thursday 4 <sup>th</sup> November	Y9 IT Information Evening	Mrs Rizvi
Friday 5 <sup>th</sup> November	Y9 Coffee Morning	
Friday 5 <sup>th</sup> November	Y11 PDC lesson – V1th Form College	
Thursday 11 <sup>th</sup> November	Y7-12 Awards Evening	Mrs Rizvi
Friday 12 <sup>th</sup> November	Y11 PDC lesson - Barnfield College	
Thursday 18 <sup>th</sup> November	Y10 Information Evening	
Friday 19 <sup>th</sup> November	Y11 PDC lesson – Dunstable College	
Friday 17 <sup>th</sup> December	End of Year Assemblies	
<b>Spring Term</b>		
Thursday 20 <sup>th</sup> January	Y11 Parents' Consultation Evening	
Thursday 27 <sup>th</sup> January	Y7 & Y8 IT Information Evening	Mrs Shah, Mrs Sheikh
Thursday 3 <sup>rd</sup> February	Y9 Options Information Evening	
Thursday 12 <sup>th</sup> February	Y10 & Y11 IT Information Evening	
w/c Monday 14 <sup>th</sup> February	Fundraising Week	Mrs Sheikh, Mrs Nelson
Thursday 17 <sup>th</sup> February	Y9 Parents' Consultation Evening	
Thursday 31 <sup>st</sup> March	Y10 Parents' Consultation Evening	

<b>Summer Term</b>		
Thursday 5 <sup>th</sup> May	Y7 Parents' Consultation Evening	
Thursday 16 <sup>th</sup> June	Y8 Parents' Consultation Evening	
Wednesday 29 <sup>th</sup> June	Y6 Parents' Consultation Evening	Mrs Rizvi, Mrs Nelson
Wednesday 20 <sup>th</sup> July	Y7–10 Certificate Presentation Assemblies	Mrs Sheikh

4. Date and time of next meeting

A tour of the new school for committee members will take place from 4.30 – 5.00pm on Wednesday 12<sup>th</sup> January 2011, prior to the formal meeting which will begin at 5.00pm.